A Guide to Emergency Preparedness
Contributors

Kevin Chason, DO
Director
Mount Sinai Health System
Emergency Management
Kevin.Chason@mountsinai.org

Donald Cardone, EMT-P, CIC
Associate Director
The Mount Sinai Hospital,
Emergency Management
Donald.Cardone@mountsinai.org

Maria Palakudiyil, MPH
Project Coordinator
The Mount Sinai Hospital,
Emergency Management
Maria.Palakudiyil@mountsinai.org

Teri Friedman, MS, CRC
Director
Mount Sinai Beth Israel,
Opioid Treatment Program
Teri.Friedman@mountsinai.org

Dr. Michael A. Fiori, MD
Director of Addictions
Mount Sinai Beth Israel,
Department of Psychiatry
Michael.Fiori@mountsinai.org

Belinda M. Greenfield, Ph.D.
Bureau Director
Division of Practice Innovation
and Care Management
NY State Office of Alcoholism
and Substance Abuse Services
Belinda.Greenfield@oasas.ny.gov

David Miller, MPH, CEM
Emergency Manager
Mount Sinai Beth Israel
Mount Sinai Health System
Emergency Management
David.Miller1@mountsinai.org

Betty Duggan
Director
NYC Medical Reserve Corps
Office of Emergency Preparedness
and Response
NYC Department of Health
and Mental Hygiene
Bduggan@health.nyc.gov

Nancy A. Benedetto, MS, AC
Executive Director
Administration
Regional EMS Council of NYC, Inc.
Nbenedetto@nycremsco.org

Jennifer Carley, CHSP
Safety Specialist
Occupational & Environmental Safety
Lenox Hill Hospital
JCarley@northwell.edu

Jacob Neufeld, MPA, ABCP
Enterprise Resiliency Manager
Memorial Sloan Kettering Cancer Center
Neufeldj@mskcc.org

Wanda Medina
Senior Program Manager
Office of Emergency Preparedness
and Response
NYC Department of Health
and Mental Hygiene
wmedina2@health.nyc.gov
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My Information

My Name: ____________________________________________

Address: ____________________________________________

Phone Number: _______________________________________

Email Address: _______________________________________

My Support Network Contact Information

Name: ____________________________________________

Relationship: ______________________________________

Phone Number: ______________________________________

Email Address: ______________________________________

Name: ____________________________________________

Relationship: ______________________________________

Phone Number: ______________________________________

Email Address: ______________________________________
My Health Information

Clinic Name: ________________________________
Address: __________________________________
Phone Number: ________________________________
RUID #: __________________________________
Back-Up Clinic Name: __________________________
Address: __________________________________
Phone Number: ________________________________
Health Insurance: ________________________________
Individual Number: ____________________________
Group Number: ________________________________
My Medications: ________________________________
Pharmacy Name: ________________________________
Pharmacy Phone: ________________________________

My Transportation

My primary means of transportation is: ________________________________
I will call (family/friend): ________________________________
Phone number: ________________________________
Taxi Service Number: ________________________________
Access-A-Ride Number: ________________________________
Car Service Number: ________________________________
HOME PREPAREDNESS

EMERGENCY KITS FOR YOUR HOME

A home emergency kit should include:

✓ 1 gallon of drinking water per person per day
✓ Non-perishable foods
✓ First aid kit
✓ Flashlights
✓ Battery operated or hand-crank radio
✓ Whistle
✓ Bleach or iodine.
✓ Phone that does not require electricity
✓ Pet supplies

TALK ABOUT PREPARING

Tell children that a disaster is something that could hurt people or cause damage. Explain that sometimes nature provides “too much of a good thing.” – fire, rain, and wind.

Teach children:

✓ How to call for help
✓ When to call for help
✓ To call the family contact if separated
✓ To keep personal identification information with them at all times.
✓ What alarms sound like and what they mean, and how to react.
HOME and APARTMENT PREPAREDNESS

✓ Identify an area near your home that all family members know to meet in case of emergency. Make sure all caregivers have this information.
✓ Make sure the area near your home is a pet-friendly place!
✓ Sign up for local emergency notification text message alerts (Notify NYC).
✓ Sign up for any alerts that are available from your child(ren)’s school.
✓ Know your exits!
✓ Make sure all exits, hallways, and stairways are clear of clutter.
✓ Identify a person who lives outside the local area that can act as a point of contact for all family members.

FIRE SAFETY AT HOME

FDNY TOP 7 FIRE SAFETY TIPS

1. Never use an extension cord with large-current appliances such as space heaters, air conditioners, or refrigerators.
2. Never smoke while lying down.
3. Stay in the kitchen while cooking; wear short or tight sleeves.
4. Installing and maintaining a smoke alarm will reduce your chances of dying in a fire by half. Install alarms on every floor and in bedrooms for extra protection.
5. Plan and practice a fire escape plan. Do not attempt to fight the fire yourself. Get out and close the door. Call 911.
The emergency closure of an OTP clinic is an extremely rare event. Please remember that you will be safe and will not suffer from severe withdrawals if you miss one dose of your medication. There is no need to go to the Emergency Department if you only miss one dose. If your clinic is closed, you may go to the nearest OTP clinic to be guest medicated (see list on page 11). If you need help in locating another OTP, you can also contact New York State Office of Alcoholism and Substance Abuse Services (OASAS) Patient Advocacy line at 1-800-553-5790 during normal business hours.

If you miss more than one day and are unable to get to another clinic, you should then report to the Emergency Department of the nearest hospital.

Your center should educate you on the following in case of emergency:

- How to evacuate your center
- Alternate centers to receive medication
- How the center will communicate with you during a large closure

It is important that you carry the following information with you, in case of an emergency closure of your clinic:

- Identification card
- OTP clinic card, including the phone number of your clinic
- A list of all of your medications, including dosing information
Important Steps you can take to Plan Ahead
Taking the time to plan ahead may save your life or the life of a loved one!

Prepare an Emergency Go Bag
Everyone should build a **GO BAG**. A **GO BAG** could be a backpack or small suitcase on wheels that includes the items you would need to survive if you had to leave your home:

The following items should be added to your emergency **GO BAG** to help meet your needs in an emergency. The **GO BAG** should include:

- Copies of your I.D., insurance cards, front and back
- Emergency phone numbers for your doctors, clinic, and nearby clinics
- At least three days of your medication as well as a list of other medications, the dosage, and instructions for taking
- A week’s worth of the medical supplies you use
- Extra set of keys
- Credit and ATM cards as well as cash in small bills
- Bottled water and nonperishable food such as granola bars
- Flashlight, whistle, scissors
- Battery-operated AM/FM radio and extra batteries or crank radio
- Extra clothing, shoes, glasses, hand sanitizer
- Contact information of family, friends, neighbors

** Check your **GO BAG** every 6 months for expiration dates and replace items as needed.**
MEDICAL ID BRACELET

Medical identification bracelets can be extremely useful if you have a chronic medical condition. Medical workers need to know of your condition in order to assist you effectively.

Emergency Information on your Mobile phone

One of the easiest and most convenient places to keep emergency information is on your smartphone, allowing someone to see it without having to unlock your phone. Medical ID is a feature on iPhone. This emergency contact feature can also be downloaded as an application to Android phones called ICE: In Case of Emergency. In addition, you can save a contact named "ICE" in your phone’s contact list. This contact has medical information about you.

After enabling Medical ID, you can save useful information for rescue workers, such as allergies, medication, medical conditions, identity, organ donor, blood type etc. You can also save an emergency contact’s information in case of an emergency. Thus, with only one click on your screen, you have the ability to send text alerts to all your emergency saved contacts and also call rescue workers immediately! Your contacts will know where you are and will be able to help you!

Directions for Inputting Emergency Information to your smart phone:

**iPhone**

1. Open the Apple Health app
2. Tap ‘Next’ in the bottom corner and enter your info under ‘My info’
3. Click Continue and Tap ‘Create Medical ID’, at the bottom.
4. Fill in as much information as is relevant to you, and make sure ‘Show When Locked’ is turned on (to green).
5. Make sure you assign at least one person as your emergency contact person. You must save that person’s name and phone number in your Contacts app for the Health app to be able to include it.
6. Hit ‘Next’, review the information, and click ‘Done’ to save

**Android**

1. Check your phone’s setting for an emergency contact feature which is present in certain android versions.
2. If you can’t find the emergency contact field within the settings, there are many free apps for adding emergency info, but you’ll need one that is accessible from the lock screen.
3. Don’t use an app that sends emergency information via text messaging.
4. For Android 5.0 and later, the ICE: In Case of Emergency app lets you save important information as well as ICE names and numbers.
**Emergency and Evacuation Planning**

- Record your contact information and keep with you
- Plan how you will contact your clinic
- Identify your out-of-area contacts
- Have emergency information on your phone, mentioned on Page 7
- Know when to call 911
- Know which types of emergencies are likely to happen in your area

- **Sign up for Notify NYC** (link in Resources page) to stay aware of pending emergencies
- Make an evacuation plan on how to leave your area if told to do so
- Print a map of your evacuation route
- Review transportation options
- Share your plans with loved ones
- **Practice your plan with family and friends!**
An Opioid Treatment Center
Patient’s Guide to Transportation

IN THE EVENT OF AN EMERGENCY

In the event of an emergency impacts your clinic, Your OTP Center may:

• Schedule you for an earlier session at your clinic or schedule you to pick up your maintenance dose at an alternate clinic.
• Send you to another clinic.
• Give you additional bottles.

Developing a Transportation Plan
Plan ahead:

• Call 311 or visit www.mta.info for additional information on availability of Mass Transit
• Have a car-pool plan in place in event of mass transit shut down.
• Consider a taxi or private car/van service

Routine Transportation May Include:

• Personal vehicle
• Car Service/Taxi
• Mass Transit (bus, train)
• Access-A-Ride

Alternate Transportation May Include:

• Your Opioid Treatment Center can assist you in developing an alternate transportation plan
• Check with your center to see if they have made emergency arrangement with a car or van service to take patients to and from the OTP Clinic

When to Call 911

• Only call 911 in case of an emergency
• 911 is NOT appropriate transportation for clients who miss an opioid treatment unless they are exhibiting other life-threatening symptoms:
  o Medical Emergencies
    (i.e. Asthma Attack, Allergic Reaction, Cardiac Arrest, Toxicity, Poisoning).
  o Accidents (i.e. Trip and falls).
  o Signs of withdrawal.

If 911 Is Called:

• An ambulance, and maybe a fire truck and the police, will respond.
  o These personnel treat emergencies, and do not provide routine transport.
• The 911 ambulance will NOT transport you to an Opioid Treatment Center!
  o You will be brought to the nearest emergency room
  o You may be placed in the waiting room while more emergent patients are treated
Emergency Preparedness Resources

American Red Cross
1-877-733-2767
http://www.redcross.org/prepare/location/home-family/disabilities

ASPCA
1-888-666-2279
http://www.aspca.org/pet-care/general-pet-care/disaster-preparedness

Con Edison
1-800-752-6633

FEMA
1-800-621-3362
https://www.ready.gov/
https://www.fema.gov/media-library/assets/documents/90356

National Alliance on Mental Health
800-950-6264
https://www.nami.org/

National Suicide Prevention Lifeline
1-800-273-8255
https://suicidepreventionlifeline.org/

New York City Emergency Management
212-504-4115
https://www1.nyc.gov/site/em/about/overview.page

New York State Office of Emergency Management
1-518-292-2293
http://www1.nyc.gov/site/em/ready/guides-resources.page

Notify NYC
1-212-504-4115
https://a858-nycnotify.nyc.gov/notifynyc/

The Center for Disease Control and Prevention
https://emergency.cdc.gov/preparedness/kit/disasters/
<table>
<thead>
<tr>
<th>Center Name</th>
<th>Address</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bellevue Hospital Center OTP</td>
<td>462 1st Ave. New York, NY 10016</td>
<td>212-562-4912</td>
</tr>
<tr>
<td>Beth Israel Medical Center - Vincent P. Dole Clinic</td>
<td>25-12th St. Brooklyn, NY 11215</td>
<td>718-965-7900</td>
</tr>
<tr>
<td>Beth Israel Medical Clinic- Clinic 1</td>
<td>103 E 125th St. New York, NY 10035</td>
<td>212-774-3210</td>
</tr>
<tr>
<td>Beth Israel Medical Clinic- Harlem 2 OTP</td>
<td>103 E 125th St. New York, NY 10035</td>
<td>212-774-3200</td>
</tr>
<tr>
<td>Beth Israel Medical Center Clinic - Harlem 6/7 OTP (Clinic 6/7 &amp; Billie’s Place)</td>
<td>103 E 125th St. New York, NY 10035</td>
<td>212-774-3260</td>
</tr>
<tr>
<td>Beth Israel Medical Center Clinic- 1E OTP (Clinic 1E)</td>
<td>429 2nd Ave. New York, NY 10010</td>
<td>212-726-6800</td>
</tr>
<tr>
<td>Beth Israel Medical Clinic- Clinic 2C OTP (Clinic 2C/2F)</td>
<td>429-435 2nd Ave. New York, NY 10010</td>
<td>212-726-6821</td>
</tr>
<tr>
<td>Beth Israel Medical Clinic- Clinic 3G OTP (Clinic 3C/3G)</td>
<td>429-435 2nd Ave. New York, NY 10010</td>
<td>212-726-6823</td>
</tr>
<tr>
<td>Beth Israel Medical Center Clinic- Gouverneur OTP</td>
<td>109-11 Delancey St. New York, NY 10002</td>
<td>212-614-2840</td>
</tr>
<tr>
<td>Beth Israel Medical Center Clinic- Harlem 8 OTP (Clinic 8/8D)</td>
<td>132 W 125th St. New York, NY 10027</td>
<td>212-636-4840</td>
</tr>
<tr>
<td>Beth Israel Medical Clinic- MMTP Avenue A Clinic</td>
<td>26 Avenue A New York, NY 10009</td>
<td>212-420-8079</td>
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<tr>
<td>Bronx- Lebanon Hospital Center</td>
<td>1276 Fulton Ave. Bronx, NY 10456-3402</td>
<td>718-503-7752</td>
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<tr>
<td>Brooklyn Hospital Center - Parkside Dependency Treatment Program</td>
<td>121 Dekalb Ave. Brooklyn, NY 11201</td>
<td>718-250-8000</td>
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<tr>
<td>Carnegie Hill Institute OTP</td>
<td>116 E 92nd St. New York, NY 10128</td>
<td>212-289-7166</td>
</tr>
<tr>
<td>Center for Comprehensive Health Practice-Extended Care Program</td>
<td>1900 Second Ave. 12th Floor, New York, NY 10029</td>
<td>212-360-7753</td>
</tr>
<tr>
<td>Center for Comprehensive Health Practice- Multi Track Abstinence Program</td>
<td>1900 Second Ave. 12th Floor, New York, NY 10029</td>
<td>212-360-7753</td>
</tr>
<tr>
<td>Center for Comprehensive Health Practice- Pregnant Addicts Addicted Mothers</td>
<td>1900 Second Ave. 12th Floor, New York, NY 10029</td>
<td>212-360-7753</td>
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<tr>
<td>Concourse Medical Center, Inc. (43050)</td>
<td>880 Morris Ave. Bronx, NY 10451</td>
<td>718-665-9340 x118</td>
</tr>
<tr>
<td>Elmhurst Hospital Center OTP</td>
<td>79-01 Broadway Queens, NY 11373</td>
<td>718-334-3195</td>
</tr>
<tr>
<td>Greenwich House East OTP</td>
<td>190 Mercer St. New York, NY 10012</td>
<td>212-677-3400 x426</td>
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<tr>
<td>Harlem East Life Plan-MMTP Clinic Unit II KEEP OTP</td>
<td>2367-2369 2nd Ave. New York, NY 10035</td>
<td>212-876-2300 x107</td>
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<tr>
<td>Harlem East Life Plan( H.E.L.P) Unit I OTP</td>
<td>2367-2369 2nd Ave. New York, NY 10035</td>
<td>212-876-2300 x107</td>
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<tr>
<td>Harlem East Life Plan-MMTP Clinic Unit II OTP</td>
<td>2367-2369 2nd Ave. New York, NY 10035</td>
<td>212-876-2300 x107</td>
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<tr>
<td>Interfaith Medical Center</td>
<td>880 Bergen St. Brooklyn, NY 11238</td>
<td>718-613-7510 x7511</td>
</tr>
<tr>
<td>Kings County Hospital OTP</td>
<td>591 Kingston Ave. Brooklyn, NY 11203</td>
<td>718-245-2635</td>
</tr>
</tbody>
</table>
### NYC Opioid Treatment Programs

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lafayette Medical Approach, Inc OTP</td>
<td>233-235 Lafayette St. New York, NY 10012</td>
<td>212-431-6177</td>
</tr>
<tr>
<td>Long Island Jewish Medical Center OTP</td>
<td>75-59 263rd St. Glen Oaks, NY 11004</td>
<td>718-470-8944</td>
</tr>
<tr>
<td>Lower Eastside Pregnant Women and Infants</td>
<td>7 Gouverneur Slip New York, NY 10002</td>
<td>212-566-3513</td>
</tr>
<tr>
<td>Lower Eastside Service Ctr- MTA-R</td>
<td>7 Gouverneur Slip E New York, NY 10002</td>
<td>212-566-3513</td>
</tr>
<tr>
<td>Lower Eastside Service Ctr SuCasa M-IR</td>
<td>7 Gouverneur Slip E New York, NY 10002</td>
<td>212-566-3513</td>
</tr>
<tr>
<td>Lower East Side Service Ctr</td>
<td>46 E Broadway New York, NY 10002</td>
<td>212-343-3551</td>
</tr>
<tr>
<td>Lower Eastside Services- Clinic III OTP 1</td>
<td>46 E Broadway New York, NY 10002</td>
<td>212-343-3550</td>
</tr>
<tr>
<td>Metropolitan Hospital Center-OTP</td>
<td>1900 2nd Ave. New York, NY 10029</td>
<td>212-423-6822</td>
</tr>
<tr>
<td>Montefiore Albert Einstein Melrose, DoSA</td>
<td>260 E 161st St. Bronx, NY 10451</td>
<td>347-493-8595</td>
</tr>
<tr>
<td>Montefiore Albert Einstein at Port Morris</td>
<td>804 E 138th St. Bronx, NY 10454</td>
<td>347-493-8595</td>
</tr>
<tr>
<td>Montefiore Albert Einstein at Waters Place</td>
<td>1510 Waters Pl. Bronx, NY 10461</td>
<td>347-493-8595</td>
</tr>
<tr>
<td>Montefiore Albert Einstein at Waters Place</td>
<td>1510 Waters Pl. Bronx, NY 10461</td>
<td>347-493-8595</td>
</tr>
<tr>
<td>Montefiore Medical Center SATP Unit III</td>
<td>2058 Jerome Ave. Bronx, NY 10453</td>
<td>718-829-3440 x8578</td>
</tr>
<tr>
<td>Montefiore Medical Center SATP - Unit I</td>
<td>3550 Jerome Ave. Bronx, NY 10467</td>
<td>718-920-4067</td>
</tr>
<tr>
<td>New York Presbyterian Hospital-Vincent P. Dole Clinic</td>
<td>503 E 70th St. 1st Floor, New York, NY 10021</td>
<td>212-746-6747</td>
</tr>
<tr>
<td>New York and Presbyterian Hospital- NY Presbyterian Hospital OMM</td>
<td>503 E 70th St. 1st Floor, New York, NY 10021</td>
<td>212-746-1252</td>
</tr>
<tr>
<td>Promesa, Inc. (166) Substance Abuse &amp; Opioid Dependence Treatment Programs</td>
<td>1776 Clay Ave. Bronx, NY 10457</td>
<td>718-299-1100 x3046</td>
</tr>
<tr>
<td>Promesa INC 166</td>
<td>561 Court St. Brooklyn, NY 11231</td>
<td>718-780-7495 x7495</td>
</tr>
<tr>
<td>PROMESA, Inc.- Amanecer Detox/ Rehab Recovery Center OTP</td>
<td>1776 Clay Ave. Bronx, NY 10457</td>
<td>718-299-1100 x3046</td>
</tr>
<tr>
<td>Ramon Velez Recovery Center</td>
<td>754 E 151st St. Bronx, NY 10455</td>
<td>347-352-2474 x2417</td>
</tr>
<tr>
<td>Samaritan Daytop Village Inc. M-IR</td>
<td>130-20 89th Rd. Richmond Hill, NY 11418</td>
<td>718-441-8913 x8811</td>
</tr>
<tr>
<td>Samaritan Daytop Village Inc.</td>
<td>130-20 89th Rd. Richmond Hill, NY 11418</td>
<td>718-441-8913 x8811</td>
</tr>
<tr>
<td>Samaritan Daytop Village, Inc ( OPT 2)</td>
<td>477-481 Willis Ave. Bronx, NY 10455</td>
<td>718-292-4640 x299</td>
</tr>
<tr>
<td>Samaritan Daytop Village, Inc (OPT 1)</td>
<td>250 Grand Concourse Bronx, NY 10451</td>
<td>718-292-4455</td>
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<tr>
<td>South Brooklyn Medical Services-MMTP Clinic</td>
<td>685 3rd Ave. Brooklyn, NY 11232</td>
<td>718-788-2594x117</td>
</tr>
<tr>
<td>St. Barnabas Hospital</td>
<td>4535-39 3rd Ave. Bronx, NY 10457</td>
<td>718-960-6214</td>
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</table>
## NYC Opioid Treatment Programs

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Address</th>
<th>Phone No.</th>
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<tr>
<td>St. Joseph's Hospital, Yonkers- OTP 1</td>
<td>211-221 Powell St. Brooklyn, NY 11212</td>
<td>914-378-7566</td>
</tr>
<tr>
<td>St. Joseph's Hospital, Yonkers OTP- Alabama Clinic</td>
<td>480 Alabama Ave. Brooklyn, NY 11207</td>
<td>718-485-6000</td>
</tr>
<tr>
<td>St. Joseph's Hospital, Yonkers- Queens Opioid Treatment Clinic OTP 3</td>
<td>175-20 Hillside Ave. Jamaica NY 11432</td>
<td>718-291-1890 x 7240</td>
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<tr>
<td>St. Joseph's Hospital, Yonkers-OTP 2</td>
<td>1480 Prospect Pl. Brooklyn, NY 11213</td>
<td>718-953-2302</td>
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<tr>
<td>St. Luke's-Roosevelt Hospital Center OTP</td>
<td>429 W 58th St. New York, NY 10019</td>
<td>212-523-6166</td>
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<tr>
<td>START Recovery &amp; Treatment- Starting Point Clinic OTP</td>
<td>119 W 124th St. New York, NY 10027</td>
<td>212-932-2678</td>
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<tr>
<td>START Recovery &amp; Treatment- Third Horizon Clinic OTP</td>
<td>2195 3rd Ave. New York City, NY 10035</td>
<td>212-348-5650</td>
</tr>
<tr>
<td>START Treatment &amp; Recovery Centers- Bushwick OTP</td>
<td>1149-55 Myrtle Ave. Brooklyn, NY 11206</td>
<td>718 574-1801</td>
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<tr>
<td>START Treatment &amp; Recovery Centers- Highbridge Clinic OTP</td>
<td>500 W 180th St. New York, NY 10037</td>
<td>212-543-2782</td>
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<tr>
<td>START Treatment &amp; Recovery- East New York Clinic OTP</td>
<td>494 Dumont Ave. Brooklyn, NY 11207</td>
<td>718-385-4000</td>
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<tr>
<td>START Treatment &amp; Recovery- Fort Greene Clinic OTP</td>
<td>937 Fulton St. 2nd &amp; 3rd Floors Brooklyn, NY 11238</td>
<td>718-789-1212</td>
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<tr>
<td>START Treatment &amp; Recovery- Kaleidoscope Clinic OTP</td>
<td>119 W 124th St. New York, NY 10027</td>
<td>212-932-2811</td>
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<tr>
<td>Staten Island University Hospital KEEP- Princess Bay</td>
<td>392 Seguine Ave. Staten Island, NY 10309</td>
<td>718-226-3815</td>
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<tr>
<td>Staten Island University Hospital OTP 1- Stapleton</td>
<td>111 Water St. Staten Island, NY 10304</td>
<td>718-448-3977</td>
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<td>Staten Island University Hospital OTP 2- Coney Island</td>
<td>425 Coney Island Ave. Brooklyn, NY 11218</td>
<td>718-306-5125</td>
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<td>Staten Island University Hospital OTP 3- Canarsie</td>
<td>567 E 105th St. Brooklyn, NY 11236-</td>
<td>718-307-3001</td>
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<tr>
<td>VIP Community Services</td>
<td>1910 Arthur Ave. Bronx, NY 10457</td>
<td>718-583-5150 x 8954</td>
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<tr>
<td>West Midtown Management Group OTP 1</td>
<td>311 W 35th St. New York, NY 10001</td>
<td>212-736-5900 x 151</td>
</tr>
<tr>
<td>West Midtown Management Group OTP</td>
<td>311 W 35th St. New York, NY 10001</td>
<td>212-736-5900 x 151</td>
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