



# COMPREHENSIVE CARE FOR Older Adults with HIV

## Interdisciplinary Care Team Retreat Agenda to Map and Coordinate Roles

- **Welcome and Introductions**
  - Introduce the plan for the afternoon (*5 minutes*)
  - Individual introductions (*20 minutes*)
- **Working Lunch**
- **Roles and Responsibilities**
  - Ice breaker exercise (*15 minutes*)
  - Each of the five disciplines (MD, SW, RN, PharmD, CHW) takes five minutes describe what they think their role is (*25 minutes*)
  - Reactions from group, discussion of overlap (*25 minutes*)
  - Summary of roles and responsibilities (*15 minutes*)
- **Workflow - Current and Future**
  - What is the current workflow? Make visual diagram (*15 minutes*)
  - What is working, what isn't, what would be better? (*15 minutes*)
  - What is the ideal workflow? Make visual diagram (*15 minutes*)
  - What are the challenges in this, how do we overcome? (*15 minutes*)
- **Break** (*10 minutes*)
- **Screening**
  - What are we doing now? (*10 minutes*)
    - What are our screening criteria?
    - What is the process?
  - What should we be doing and how to implement that (*20 minutes*)
- **Next Steps**