



## Front Door Screening Questionnaire for Possible COVID-19

**When to Screen:** The Selikoff Centers for Occupational Health recommends that employers screen each employee the day before each employee returns to work and at the beginning of each day's shift. This screening should be performed for all visitors who enter the building.

### (1) Safety First

Both employer and employee should wear face masks and stand at least six feet apart while completing the screening.



### (2) Review of Risk Exposure

In the past 14 days or since your last screening, have you been in close contact with anyone who is now sick with COVID-19 or is under investigation for COVID-19?



### (3) Symptoms Screening

Do you have any of the following:

Cough

Fever

Chills

Muscle pain

Sore throat

New loss of taste or smell

Nausea, vomiting, or diarrhea

Congestion or runny nose

Shortness of breath or difficulty breathing



### (4) Check temperature using a touch-free thermometer

Temperature is 100 degrees Fahrenheit (38 C) or higher indicates a fever.



### Action steps if any answers are "Yes"

If an employee or visitor answers "yes" to any of the questions, employers should do the following:

- Stop the screening process.
- Do not let the person enter the workplace.
- Immediately separate the person from other people and arrange transport for home or to a medical facility if indicated.
- It is recommended that the employee receives timely COVID-19 testing. If they had close contact with a person with COVID-19, employees should be tested no sooner than 48 hours after exposure.
- The employee should not return to work until they have completed their quarantine or isolation period.