Mount Sinai Daily Frequently Asked Questions for Mount Sinai Daily Users Last updated: July 1, 2025

Overview

What is Mount Sinai Daily?

Mount Sinai Daily is our employee communications platform that helps you get the news that matters to you when you want it, wherever you want it. The platform features both a mobile app and a desktop version, allowing you to access news while at work or on the go.

Who is it for?

Mount Sinai Daily is available to all Mount Sinai employees, students, voluntaries, and subcontractors—anyone with an active Mount Sinai email address.

What's in Mount Sinai Daily?

You will find articles, videos, events, photos, leadership messages, and other content relating to the Mount Sinai community. By following select topics, you can choose to receive only the news most relevant to you!

Does the Mount Sinai Daily app have access to personal information on my phone? No, Mount Sinai Daily mobile app does not have access to any information on your phone. Your employee information is only used to identify you as a Mount Sinai employee when logging in to the app and to help us tailor information to your interests.

As an employee, do I need to sign up for Mount Sinai Daily?

Participation in following topics and contributing content is entirely voluntary, but you must follow Mount Sinai's code of conduct. Mount Sinai Daily is the primary hub for all systemwide broadcasts and company news, originating from Mount Sinai Communications (communications@mountsinai.org). New employees are automatically added to the platform allowing them to receive systemwide and location-specific broadcasts.

Following topics on the app that are relevant to you allows posts or communications in those topics to show up on your individual Mount Sinai Daily feed. So when you log into Mount Sinai Daily, you will only see the topics and information you choose.

Where can I read the <u>Terms of Service</u> or Access the <u>Privacy Policy</u>?

On your desktop, the links above go directly into Mount Sinai Daily, where, after logging in using your Single-Sign-On (SSO), you can view them. On the mobile app, go to the three horizontal lines icon in the lower right-hand corner of the app, and choose Settings. You'll find the policies on the next screen.

Accessing Mount Sinai Daily

How can I download Mount Sinai Daily?

There are several ways you can download the mobile app version of Mount Sinai Daily.

- On the web, go to www.mountsinai.org/daily to create a profile and log in using SSO.
- From your mobile device, download the Mount Sinai Daily app from the <u>App Store</u> or <u>Google Play</u>. Use your Mount Sinai SSO to log in.

Scan the QR codes below to access your app store.





For Apple iOS users

For Android users

These QR codes take you to the appropriate app store for your phone. Once you are there, download the app that looks like this:



How can I recover my Apple ID so I can download the app?

Click here to get instructions on recovering your Apple ID.

Can I see the content anywhere besides my phone?

Yes. All of this content is available by signing up at: www.mountsinai.org/daily. You can easily log in in with your SSO on the desktop version or create a profile using your work email and a password.

Using the App

How do I sign up to receive push notifications?

We recommend you enable notifications, so you don't miss important news. To enable notifications:

- Click here for iPhone instructions
- Click <u>here</u> for Android instructions

What does joining a topic mean?

Your feed automatically includes all content from your joined topics, with the newest content on top. This includes topics you were opted into based on your location and role, and those you join by choice. When you join a new topic, those stories will automatically be added to your feed.

How do I change which stories I am seeing?

In the mobile app, click on the three lines in the bottom right corner and click "Discover" to see a list of all Mount Sinai Health System topics. Click "Follow" for any that interest you or un-toggle the button to stop receiving news from the feed. Additionally, we highlight trending and featured stories and new topics in the top navigation of the app.

My colleague has access to a channel I can't see. Why?

Some topics are targeted to specific employee groups, for instance, a specific location or to only those in management with direct reports. If there's a topic you'd like to follow, locate it under the three lines on the screen and select "Discover". Then click on "View All Topics" and follow the topics in which you would like to receive news.

What if I want to save something to read later?

You can bookmark articles you would like to read later by clicking the ribbon icon in the lower right of a story. You can find your saved stories in "Bookmarks" after clicking on the three horizontal lines on the screen.

Will I always have to access Mount Sinai Daily by going to the app on my phone?





Yes. Mount Sinai Daily is a branded app in the app store, and these visuals are part of your user experience.

Can I like or comment on posts, or post my own content in Mount Sinai Daily?

All posts can be "liked" by clicking on the thumbs up icon beneath the post. Some posts are also available for comment and our comments now have the ability to upload one image. Content contributors have the option to open comments for posts they submit.

To submit content to Mount Sinai Daily, follow the guidelines here.

All comments are moderated and those that violate our Terms of Service may be taken down.

Interested in Contributing Content to Mount Sinai Daily?

Anyone can submit content to Mount Sinai Daily. Please use the Article template for most posts and include an image that will be displayed in the online feed.

Here's how to Submit a Post to Mount Sinai Daily: https://onfirstup.com/mountsinai/mountsinai/contents/33902323

We Value Your Feedback

How can I provide feedback?
If you have questions or feedback for us, please send an email to:

MSDaily_Feedback@mountsinai.org.