

Updates to Working Onsite, PTO, and Travel Policies

June 8, 2020, Monday

As you may know, New York City is expected to move into phase one of reopening on Monday, June 8. Here is what this means for us at the Mount Sinai Health System:

If you are working from home now, you should talk to your manager and continue to work remotely until you are directed to return to work onsite. We are focused on reopening safely and returning to onsite work in a gradual way that for many people will likely begin in the fall. We will continue to work with department leaders on plans, and your manager will communicate those plans to you.

If you are already working onsite, you should continue to do so. If you commute by public transportation, please be aware that the MTA is instituting social distancing protocols that are likely to include limiting the number of people in stations and on buses and trains. If you travel by car, you should expect more traffic than in the past several weeks as the city returns to work. In either case, please allow more time for your commute, and monitor the news media as well as the [MTA](#), [New Jersey Transit](#), and/or [Port Authority](#) websites for more information.

Anyone who is working onsite or is about to return should review these [safety guidelines](#) for our offices and facilities.

Finally, **we have updated our COVID-19 PTO and Travel Policies** to reflect the lower volume of COVID-19 patients in our Health System. As such, we are resuming our standard PTO policy and are relaxing some travel restrictions effective today. We encourage staff to reach out to their supervisors and managers now to schedule and enjoy some time away from work. Please click [here](#) for an update on these policies.

Thank you again for all of your hard work. I know this has been a difficult time for you and your families, and I want to thank you for your patience and your flexibility. You have shown the world the best of who we are as a Mount Sinai family and I am proud to wear the badge with you.

As we move forward, please know that Mount Sinai is committed to your safety and planning our future work arrangements with that foremost in mind. For now, wherever you are working, please stay safe and observe social distancing guidelines. I will keep you updated as the reopening continues.

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Mount Sinai Health System