

[Travel Policy](#)

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Updated: 04/28/2021

DOMESTIC TRAVEL

On April 1st, the New York State Department of Health provided additional guidance stating that all asymptomatic health care workers may return to work after domestic travel without quarantine or testing. This new policy is effective immediately.

INTERNATIONAL TRAVEL

The New York State Department of Health provided further guidance stating that all vaccinated health care workers and those infected with COVID-19 in the last 90 days may return to work after international travel without quarantine or testing. This new policy is effective immediately.

For employees not covered by the above, including unvaccinated employees, you must comply with one of the two options below in order to return to work onsite after international travel:

1. Quarantine and self-monitor for COVID-19 symptoms for 10 days.
 - Staff who have supervisor approval to work remotely may do so during their quarantine and will not need to take paid time off.
 - Those who cannot work remotely will be required to use PTO or other available leave time for quarantine, unless the travel was work-related.
 - Staff must continue daily symptom monitoring through Day 14
2. Quarantine for 7 days and obtain SARS CoV-2 PCR Test on Days 3-5 after return from travel
 - Take a PCR test on Day 3-5 following return from travel. Staff may not report for onsite work until 7 days after return even with a negative test.
 - Staff who have supervisor approval to work remotely may do so during their quarantine and will not need to take paid time off.
 - Those who cannot work remotely will be required to use PTO or other available leave time for quarantine, unless the travel was work-related.
 - Staff must continue daily symptom monitoring through Day 14
 - All results (negative & positive) must be sent to COVID_travel@mountsinai.org. For negative results, staff will receive an email that must be shared with supervisors upon return to work. For positive results, EHS will contact the employee to discuss additional quarantine requirements.

For International Travel, employees should note:

- All employees planning international travel must notify their manager/supervisor of their travel plans, including destination and total number of days needed, including time for testing or quarantine.

- All employees who are traveling internationally must enter all travel plans into the [MSHS Travel Registry](#) before departure. The registry does not replace manager/supervisor approval for PTO. The tool can be accessed both within and outside the MSHS network.

All employees who are on visas must consult with International Personnel prior to departing the United States.