



MOUNT SINAI  
SCHOOL OF  
MEDICINE

## Mount Sinai School of Medicine Emergency Medicine Research Internship

### APPLICATION INSTRUCTIONS

#### Eligibility

Applicants must be:

- Undergraduate students who successfully completed at least one undergraduate year at an accredited school or university (including baccalaureate schools of nursing); OR
- Undergraduate students who are attending community or junior colleges who are enrolled in at least three courses per academic term; OR
- Health profession students who have successfully completed one semester at a school of medicine, optometry, osteopathy, dentistry, veterinary medicine, pharmacy, or public health; OR
- Post baccalaureate students enrolled in a pre-professional program.
- Willing to commit a minimum of 8 part-time weeks (20 hour per week minimum) to the Program. Although most interns are selected for the summer period, positions are available for other 8 to 12 week periods during the year. Please see the section on Fall and Spring Internships in the Overview section of the web site for further information on this option.
- Available for 8 consecutive weeks. Interns must commit 8 full weeks to the program.

#### Application and Important Dates

Please fill out *all* parts of the application. Should questions not apply to you, please write "N/A" in the space provided. Letters of recommendation must be signed and on letterhead. Essays should be no more than 500 words. Please see the checklist below for a list of materials needed.

The postmark deadline for all application materials is March 15 for the summer session. Applicants interested in the Fall or Spring sessions should have their packets postmarked by May 1 and October 1, respectively.

It is your responsibility to submit a complete application. Incomplete applications will not be processed. Candidates will be selected by a faculty committee.

Please mail the completed application form, official school transcript, letter of recommendation, resume and statement to the address provided below.

Emergency Medicine Research Training Program  
Department of Emergency Medicine  
Mount Sinai School of Medicine  
1 Gustave L Levy Place, Box 1620  
New York, NY 10029

You must inform the Program of any change of mailing address, telephone number or e-mail address during the application process.

Notification of final decisions for the summer session will be sent via email by May 15. Applicants to the Fall and Spring sessions will be notified by July 1 and December 1, respectively.

<b>Summary of Important Dates</b>	
March 15	Summer Session Application Deadline. ALL materials must be received by this date. Late applications will not be accepted.
May 15	Summer Session - Email notification of final decisions
May 1	Fall Session Application Deadline. ALL materials must be received by this date. Late applications will not be accepted.
July 1	Fall Session - Email notification of final decisions
October 1	Spring Session Application Deadline. ALL materials must be received by this date. Late applications will not be accepted.
December 1	Spring Session - Email notification of final decisions

No telephone calls please. All questions and concerns should be emailed to [emsummerprogram@mountsinai.org](mailto:emsummerprogram@mountsinai.org)



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### APPLICATION CHECKLIST

- Completed application form. Please be sure to type in your name on the bottom of each page of the application in the space provided.
- Current Resume
- Transcripts:
  - Undergraduates: Please mail an official copy of your undergraduate transcript.
  - Graduate Students: Please mail official copies of your graduate transcript.
- One letter of recommendation from an individual who knows your work. The letter must be signed and on letterhead. Please inform your letter writer that the Program may contact him/her via email or telephone.
- Statement: Please provide a 500-word essay on your professional goals and aspirations and the expected impact that the Program will have on your professional and academic development. **PLEASE INCLUDE YOUR LAST NAME AND FIRST NAME ON THE BOTTOM OF EACH PAGE YOU SUBMIT.**